

**Chi Yun School**

**2023-2024**

**Re: Implementation of Electronic notices**

15<sup>th</sup> September 2023

Dear Parents / Guardians,

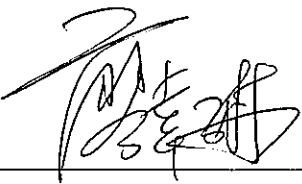

In order to further improve the efficiency of communication between the school and parents, the school will implement distributing school electronic notices and real-time/emergency messages, as well as receiving electronic reply-slips via mobile application Grwth (Grwth app) starting from 1<sup>st</sup> October. While the school will continue to provide paper notices to parents who are unable to use electronic notices.

In addition to distributing school electronic notices and real-time/emergency messages to parents, we also use the Grwth app to distribute photos of student school life to parents. Before using the Grwth app, parents please take note of the following matters:

1. Please download the Grwth app using the QR code below and log in with the account and password provided by the school.
2. Some notices are not suitable for electronic distribution, such as fee notices, applications that require physical signatures, complex questionnaires, etc. The school will use electronic messages to remind parents to check the paper notices that have been distributed. Parents should read the paper notices and fill in the paper reply slip to the school.
3. In special circumstances, such as the malfunction of the application, the school will switch to distributing paper notices. Therefore, parents should still check the student handbook daily, and fill in the paper reply slip to the school.

If parents have any inquiries about the Grwth app or the above electronic notice arrangements, please feel free to contact the class teacher at 2386 2010.

Yours faithfully,

Liu Hang Lam

Acting Principal, Chi Yun School



IOS



Android

**Reply Slip for Announcement P022E**

**Re: Implementation of Electronic notices**

Dear Principal,

I, the parent/guardian of \_\_\_\_\_ (Class: \_\_\_\_\_ )  
has acknowledged the information concerning the “Implementation of Electronic notices”.

Signature of Parent: \_\_\_\_\_

Date: \_\_\_\_\_